Committee Descriptions

**Fellowship Committee**

The fellowship committee shall plan and coordinate fellowship activities that promote relationships and unity within the congregation of Sharon Baptist Church.  They shall work with the staff and in cooperation of other committee’s to plan and promote events throughout the year which shall include but shall not be limited to Thanksgiving dinner, the Valentine Banquet, and showers.  The committee shall also work with other committee’s throughout the year to that utilize the kitchen and fellowship activities.

This committee will also share in oversight of the needs of the kitchen with the Kitchen/ Bereavement Committee to insure that needed supplies are on hand and to report any repair needs to the staff or the building and grounds committee.

* Thanksgiving Dinner
* Valentine Dinner
* Activities that include food and fellowship
* Various fellowship events throughout the year
* Kitchen Care

**Kitchen/ Bereavement Committee**

            The Kitchen/ Bereavement Committee shall coordinate funeral dinners that are provided through Sharon Baptist Church.  These responsibilities will include ministry to families that are suffering from a loss and tragedy in their life.  The duties during such times will include caring for the family and their feelings, determining the number of family members that will need to be served, enlisting volunteers to aid in the preparation of the meal and the serving of the meal and securing the building after the meal or informing the pastor of the need.

            This committee will also share in oversight of the needs of the kitchen with the Fellowship Committee to insure that needed supplies are on hand and to report any repair needs to the staff or the building and grounds committee.

* Funeral Dinners
* Family Ministry during loss or tragedy
* Volunteer Enlistment
* Kitchen Care & Supply

**Budget Committee**

            The Budget Committee shall give oversight to the financial affairs of Sharon Baptist Church and will bring the budget recommendations to the congregation of Sharon Baptist Church.  Throughout the year they will serve as a group of auditors as the Treasurer submits a detailed monthly report to each member of this committee for their approval.

* Submit an Annual Budget
* Give fiduciary oversight for Fiscal activities

**Falls Creek Committee**

            The Falls Creek Committee serves to help organize youth week at Falls Creek.  This committee also serves as an advisory committee to the youth minister as his duties relate to the week of Falls Creek.  The Youth Minister will serve as the chairman of this committee and will be in charge of coordinating meetings and communicating needs.

* Help coordinate Falls Creek
* Help in the enlistment of sponsors
* Help Youth Minister communicate youth camp needs

**Youth Advisory Committee**

            The Youth Advisory Committee shall work with the Youth Minister and serve to assist him in the area of youth ministry.  The committee should serve as a sounding board for the youth minister in the area of ideas and vision.  This Committee shall elect a chairman that will be responsible for calling and coordinating meetings with the Youth Minister.  This committee will also seek to provide support for the youth ministry of Sharon Baptist Church by assisting the Youth Minister in developing a pool of volunteers to assist in youth activities.

* Coordination of Youth Events
* Accountability of ministry
* Assist Youth Minister to enlist sponsors

**Children’s Advisory Committee**

            The Children’s Advisory Committee shall give oversight to the children’s ministry of Sharon Baptist Church.  This committee shall plan activities for the spiritual development of children and recruit volunteers to provide supervision during these activities.  This committee should seek to provide children’s activities in regular intervals throughout the year.  In addition, the Children’s Advisory Committee shall give oversight to the planning of Children’s Camp at Falls Creek.

* Holy King Carnival
* Children’s Camp at Falls Creek
* Children’s Activities
* Easter Egg Hunt
* Children’s Night Activities of Revivals
* Coordinate Children’s Events throughout the year
* Help with the coordination of VBS

**Personnel Committee**

            The Personnel Committee shall give oversight to the ministry and support staff of Sharon Baptist Church.  They should meet annually with each staff member for evaluation and encouragement.  If there is a vacancy on the staff other than pastor the Personnel Committee shall solicit résumés, conduct interviews and bring a recommendation to the congregation.

* Staff Oversight
* Meet with Staff members
* Meet with pastor regarding staff evaluations
* Serve as a search committee in the event of a ministry staff vacancy
* Hiring of support staff

**Building & Grounds Committee**

The Building & Grounds Committee shall look after the physical needs of the property of Sharon Baptist Church.  They shall also be in charge of coordinating work days that may be needed from time to time and they shall enlist volunteers to assist in the ongoing care and upkeep of the properties of Sharon Baptist Church.

* Change Air filters, Change Light Bulbs & general upkeep of property
* Repair Heat & Air units
* Enlist Volunteers to Mow Property
* Enlist Volunteers and coordinate Church Work Days
* Recommend needed improvements to facilities

**Transportation Committee**

            The Transportation Committee shall give oversight to the care and use of the vehicles of Sharon Baptist Church.  This includes insuring that the drivers are listed on the drivers list with Romberg Insurance and that the general care of the vehicles is completed.

* Insurance Oversight
* Oil changes and tire inspections
* Periodic cleaning of vehicles
* General Maintenance of church vehicles
* Periodic evaluation of equipment
* Make arrangements for needed repairs by shop

**Men’s Ministry Committee**

            The Men’s Ministry Committee shall plan events that will enhance the spiritual growth of men and the family and provide an atmosphere where the men of our church can develop friendships.

* Men’s Breakfast
* Men’s Mission Activities
* Men’s Conferences
* Men’s Fellowship Activities

**Women’s Ministry Committee**

            The Women’s Ministry Committee shall plan events that will enhance the spiritual growth of women and the family and provide an atmosphere where the women of our church can develop friendships.

* Ladies Night Out
* Women’s Conferences
* Ladies Fellowship Activities

**Long Range Planning Committee**

            The Long Range Planning Committee shall be responsible for future needs to expand property or building facilities.  This committee shall research and propose to the church projects that will serve to meet the long term needs of Sharon Baptist Church.  This Committee is made up of seven members of Sharon Baptist Church and is nominated and elected to serve from the floor of the church.

* Research and Propose Building Projects
* Oversee Building Projects
* Secure and Approve Bids for Projects
* Provide Information to the Church that Relates to Future Need of Expansion

**Nominating Committee**

The Nominating Committee shall be responsible for enlisting officers, committee members and teachers to serve the various ministry functions of Sunday School, Discipleship and Administrative Committees as needed.  This is done each year through evaluation and enlistment.  The Chairman of this committee shall begin to meet in April of each year to begin the process and should present a report to the church in the August Business Meeting for the approval of the church.

* Evaluate Ministry Needs
* Enlist Individuals to meet Ministry Needs

**Security Ministry**

To serve as a welcoming presence in the church so that the members and visitors feel safe and secure as they worship God and fellowship one with another.  Each person serving on this committee must have a background check on file.  This ministry team shall be nominated by the nominating committee and approved by the church.

* Protect the Pastor, pastoral staff, church members, children, and visitors from any security infringements
* Train and develop a rotation of volunteers to police the buildings and properties during services.
* Provide heightened security awareness to the Pastor and church staff of the elevating internal risks in the church environment
* Provide high-level threat assessment training to church officers, ushers, administrative staff, and to help ensure that they can identify potential security issues.
* Be active in furthering the vision and mission of Sharon Baptist Church